

NURSE PRACTITIONER JOB DESCRIPTION

Job Title : Nurse Practitioner

Reports To : Physician

FLSA Status : This is a salaried position that meets the criteria for exemption from the provisions of the Fair Labor Standards Act; thus you will not be eligible to receive overtime compensation.

JOB SUMMARY :

Under the supervision of the Director of Medicine the Nurse Practitioner shall perform medical histories and physical examinations; assess patients' medical/surgical conditions; administer treatments and in conformity with the approved protocol; advise and counsel patients or legal guardian of patient problems; assist physician as directed.

ESSENTIAL DUTIES AND RESPONSIBILITIES :

1. Performance of health assessments, including a thorough history and physical examination, ordering or performing certain diagnostic tests, evaluation of the psychosocial and family aspects of the situation sufficient to make a general health assessment, and diagnose the nature of common acute and chronic conditions.
2. Promotion and maintenance of family health, including planning of periodic health assessments and screening for early case findings, assessment and guidance with regard to health hazards, child rearing, good family health habits, family planning, mental and emotional problems, and continued maintenance of contact and rapport with family.
3. Management of common acute and chronic illness, including minor trauma, episodic problems, common chronic disorders, as well as counseling and education with regard to such problems as minor surgical procedures and initiation of life-saving procedures in emergencies.
4. Supervision on non-professional staff including making recommendations for promotion, commendation, or disciplinary action where necessary or appropriate.
5. Referral of complex and high priority cases to the physician on duty with regard to complicated diagnostic problems, serious illness, complicated therapeutic problems, re-evaluation of chronic conditions, etc.
6. Identifies normal and abnormal findings in history and physical exam. Orders appropriate laboratory and x-ray studies.
7. Writes prescriptions as permitted by the Protocol approved by the Board of Medicine.
8. May perform the following routine diagnostic procedures if made a part of the Protocol:
 - Venipuncture
 - Urethral catheterization
 - Nasogastric intubation and gastric lavage
 - Collection and preparation of specimens
 - Peak expiratory flow measurements
 - EKG tracings
 - Slit lamp examinations
 - Tonometry
 - Anoscopy

TROYER URGENT CARE

- Visual screening
9. May perform the following routine therapeutic procedures if made a part of the Protocol:
 - Injections and immunizations
 - Debridement, irrigation, suturing and routine care of superficial wounds
 - Suture removal
 - Treatment of minor superficial burns
 - Removal of superficial foreign bodies
 - Incision and drainage of abscesses, wound irrigation and packing, evacuation of hematomas, nail removal for infections
 - Control of external hemorrhage
 - Application of dressing and bandage
 - Subcutaneous local and digital anesthesia
 - Anterior/Posterior nasal packing for epistaxis
 - Splinting of sprains and fractures
 - Cast removal
 - Carry out aseptic and isolation techniques
 - Reduction of dislocations of shoulder, knee, digits, and simple fractures of the digits
 10. Working as a member of the health care team, and assisting in education of patients and the target community in preventive health care and health maintenance concepts.
 11. Ability to work autonomously as a Physician Assistant is required as is the ability to work well under pressure.
 12. Demonstration of patterns of continued learning in order to ensure growth as a practitioner.
 13. Makes suggestions to improve work methods.
 14. Trains new employees.
 15. Other duties may be assigned.

QUALIFICATIONS :

1. Current Arizona license to practice above mentioned duties.
2. Ability to relate well with patients and other health care personnel.
3. Cultural sensitivity appropriate to ethnically diverse patient – and employee – base.
4. Willingness to educate patients and the community in health maintenance and the role of the health care team.
5. Ability to work as a team member.
6. Preferably bilingual in Spanish / English.

EDUCATION AND EXPERIENCE :

Graduation from a certified Nurse Practitioner program, which entails training as well as practice in the above mentioned duties. Prefer previous experience providing medical care within an urgent care center environment.

CERTIFICATES, LICENSES, REGISTRATIONS :

A current State of Arizona license as a Nurse Practitioner is required. Provide evidence of prescription authority approved by the State of Arizona Board of Medicine. Maintains CME hours for re-certification.

PHYSICAL DEMANDS :

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to taste or smell. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT :

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally exposed to outside weather conditions. The noise level in the work environment is usually moderate.

PAY RANGE :

This position is subject to a 90 day trial period in which the employer will evaluate the skills, talents, and abilities of the new employee. After this time the employee will be put on full time status or dismissed.

First 90 days weekly pay rate is _____

After 90 days weekly pay rate is _____

I have read and understand the duties, responsibilities, and expectations pertaining to the position of Nurse Practitioner. I understand that this job description is intended to describe the general nature and level of work performed. It is not intended to serve as an exhaustive list of all duties, skills and responsibilities required. I have been allowed to clarify and ask questions about this job description.

Name

Date